



VIG Re, the reinsurance company of Vienna Insurance Group, is a young and dynamic company with international operations mainly in Central and Eastern Europe. We are looking for a new team member who will accompany us to the next step in our strategic growth.

We work hard, but we also like to have fun. Our company culture is quite exceptional for the Czech insurance market; please check out our website www.vig-re.com for more information about us.

Communication and Marketing Specialist

You will be responsible for the planning, coordination and management of our internal and external communication and media relations work. You will closely cooperate with the Chairman of the Board of Directors and interact with VIG Group Communication and Marketing and our external public relations partners.

Your Tasks

- Support in the development of the Company's communication and marketing strategy
- Advice to the Board of Directors on media-related matters
- Proactive maintenance of contacts with VIG Group Communication and Marketing, external public relations partners and the media
- Planning, preparation and quality assurance of public communication including company annual report, webpage, social media and other press releases
- Planning and preparation of interviews
- Media monitoring
- Coordinate communication within the company
- Support of marketing and client events

Our Expectation

- Excellent communication and presentation skills
- Creative, proactive and open-minded person
- Ability to work independently and to facilitate discussions with complex content
- English: excellent writing skills (C2 level), native speaker an advantage;
- Knowledge of Czech and German language an advantage
- University education

We Offer

- Opportunity for professional development in a young and dynamic company
- As part one of the leading insurance groups in Central and Eastern Europe
- Work in an international team
- Attractive, performance oriented remuneration package
- An extensive package of benefits
- Flexible working hours or part time
- Workplace in the heart of Prague

Contact:

VIG RE zajišťovna, a.s.

career@vig-re.com

Send us your curriculum vitae and motivation letter in English.

We look forward to meeting you!