



**VIG Re, the reinsurance company of Vienna Insurance Group**, is a young and dynamic company with international operations mainly in Central and Eastern Europe. We are looking for a new team member who will accompany us to the next step in our strategic growth.

We work hard, but we also like to have fun. Our company culture is quite exceptional for the Czech insurance market; please check out our website [www.vig-re.com](http://www.vig-re.com) for more information about us.

## **ASSISTANT UNDERWRITER – part time**

### **Your Tasks**

- Underwriting team support
- Conducting analysis of data and statistics
- Administration of reinsurance contracts
- Communication with internal as well as external clients and stakeholders both in the Czech Republic and abroad

### **Our Expectation**

- Very strong analytical skills, passion for working with numbers
- The position is suitable for university students and graduates who are eager to learn about the field of insurance and reinsurance as well as people with 1-3 years of experience in insurance
- Very good knowledge of MS Office – especially MS Excel
- Active and innovative approach
- Very good presentation and communication skills
- English – very good command of business language
- Another European language is an advantage

### **We Offer**

- Part-time job with flexible working hours
- Opportunity for professional development in one of the leading insurance groups in Central and Eastern Europe
- The opportunity to contribute essentially to overall company direction and development
- Attractive, performance oriented remuneration package
- An extensive package of benefits
- Friendly international team
- Workplace in the heart of Prague

### **Contact:**

VIG RE zajišťovna, a.s.  
[career@vig-re.com](mailto:career@vig-re.com)

Send us your CV in English. We are looking forward to meeting you.