



**VIG Re, the reinsurance company of Vienna Insurance Group**, is a dynamic company with international operations in Continental Europe. We are looking for a new team member who will accompany us to the next step in our strategic growth.

We work hard, but we also like to have fun. Our company culture is quite exceptional for the Czech insurance market; please check out our website [www.vig-re.com](http://www.vig-re.com) for more information about us.

## **ASSISTANT UNDERWRITER (full- and part-time positions)**

The positions are suitable for university students and graduates who are eager to learn about the field of insurance and reinsurance as well as people with 1-3 years of experience.

### **Your Tasks**

- Underwriting team support – treaty and facultative reinsurance
- Conducting analysis of data & statistics
- Administration of reinsurance contracts

### **Our Expectation**

- Good analytical skills & detail orientation
- Very good knowledge of MS Office – especially MS Excel
- Active & innovative approach
- Good communication skills, team player, open-minded
- Responsibility & reliability
- English – very good command of business language
- German, French or Italian is an advantage

### **We Offer**

- Part-time or full-time job with flexible working hours
- Opportunity for professional development in one of the leading insurance groups in Central and Eastern Europe
- The opportunity to contribute essentially to overall company direction and development
- Attractive, performance oriented remuneration package
- An extensive package of benefits
- Friendly international team
- Workplace in the heart of Prague

### **Contact:**

VIG RE zajišťovna, a.s.  
[career@vig-re.com](mailto:career@vig-re.com)

Send us your CV in English. We are looking forward to meeting you.

You can find information about the way we process your personal data at our website at the following [link](#).